



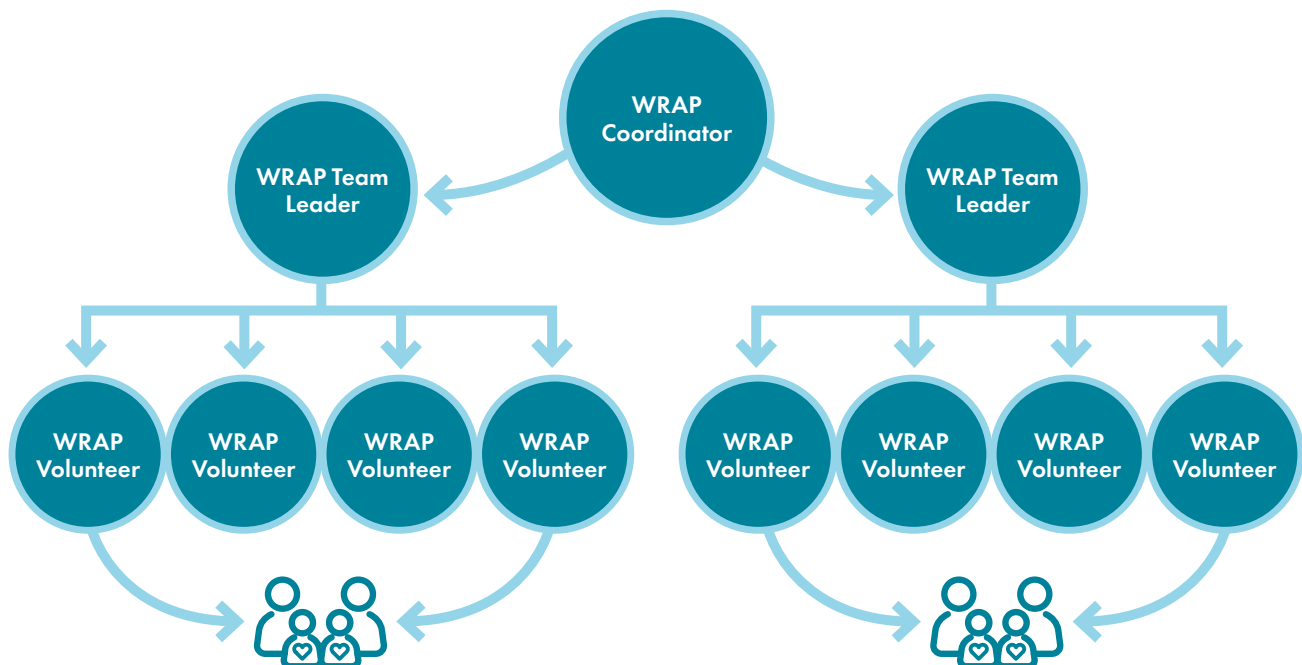
WRAP COORDINATOR GUIDE

TENNESSEE
KIDS BELONG
THE AMERICA'S KIDS BELONG FAMILY

FORMING A WRAP AROUND MINISTRY

Each Foster/Adoptive Family is matched with their own WRAP Team.

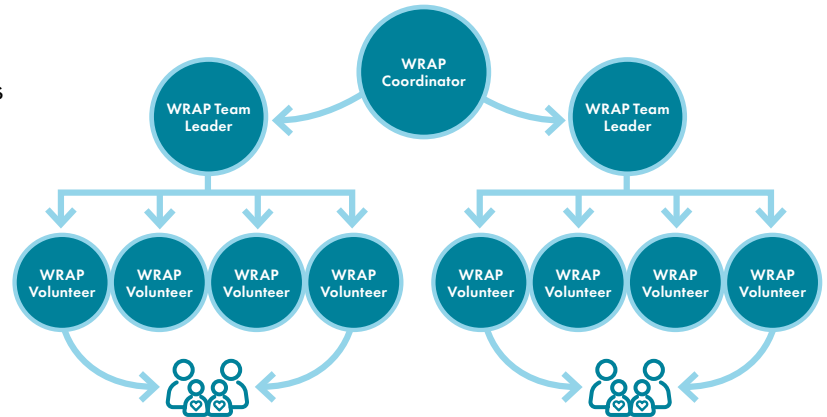
The WRAP Team consists of overall WRAP Ministry Coordinator(s), WRAP Team Leaders, and WRAP Volunteers. Each Foster/Adoptive Family has their own WRAP Team with a leader, supporting them in various, intentional ways every week or month of the year.



WRAP TEAM STRUCTURE

The WRAP Coordinator Team:

We recommend a team approach to leading this program. The WRAP Around Coordinators are responsible for building relationships with the volunteers of the church who have a desire to serve on a WRAP team connecting them to a Foster/Adoptive Family. WRAP Coordinator responsibilities can be done by one or two people, but we recommend it be broken down into two or three different roles so your ministry can grow!



Here are three recommended roles for this leadership team:

WRAP Ministry Coordinator:

- ✓ Promote WRAP to recruit and train new WRAP Volunteers and Foster/Adopt Families
- ✓ Match volunteers with families for support
- ✓ Work with volunteers and families to decide frequency of support needed (weekly or monthly)
- ✓ Encourage WRAP Team Leaders to stay engaged and thank them for serving
- ✓ Communicate your success with Tennessee Kids Belong and ask for coaching when needed

WRAP Administrative Coordinator

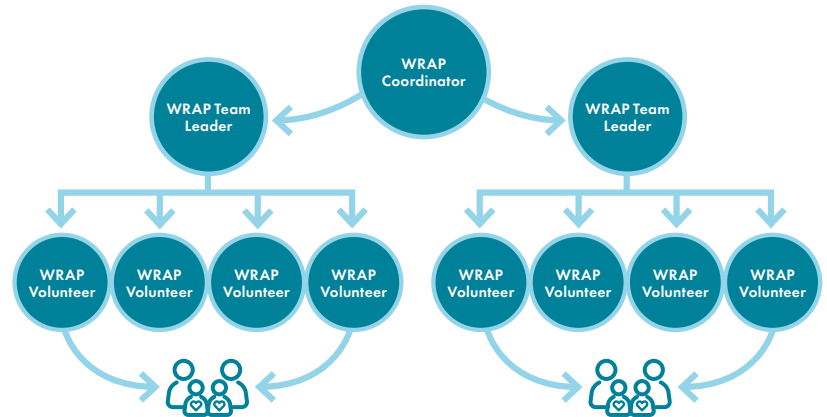
- ✓ Maintain a database of volunteers, Foster/Adoptive Families, and organize forms
- ✓ Send emails for trainings, fellowship, etc.
- ✓ Secure training details (e.g. reserve room or set up online and prepare training folders)
- ✓ Confirm background checks and child safety trainings are complete
- ✓ Mail team pictures and thank you notes following Meet the Family event

WRAP Fellowship & Story Coordinator

- ✓ Plan original fellowship for new WRAP Teams
- ✓ Consider ongoing gathering opportunities
- ✓ Collect inspirational stories of WRAP success to share with the team and, when appropriate, with the entire Faith Community

WRAP TEAM STRUCTURE

While it's possible to gather your tribe and start a WRAP team organically to support one family, we recommend engaging a community or faith organization to seed teams to serve multiple area kinship and foster families. This is an approach best suited to a team structure.



Each Foster/Adoptive Family is matched with their own WRAP Team.

Teams include a team leader and volunteers. Each leader and volunteer chooses to serve at least once a month in the following way:

W - words of encouragement, R - respite, A - acts of service, P - prayer

WRAP Team Leader

- ✓ Can be filled by anyone on the team, no matter their role
- ✓ Attends WRAP training and turns in all appropriate forms and background checks
- ✓ Attends Meet the Family event to get to know family and volunteers
- ✓ Be the primary contact with the Foster/Adopt Family weekly or monthly to discuss needs, receive updates and prayer requests
- ✓ Email WRAP Team and WRAP Coordinator weekly/monthly updates, always offering encouragement for action and gratitude
- ✓ Communicate with WRAP Coordinators any concerns or additional support needed, or when a volunteer is no longer able to serve

WRAP Volunteer (or make this an entire family serving together!)

- ✓ Attends WRAP Training and turns in all appropriate forms and backgrounds checks
- ✓ Attends Meet the Family Event to get to know family and other volunteers
- ✓ Receives a weekly or monthly email from their Team Leader and provides support
- ✓ Support the Foster/Adoptive Family at least once a month: WRAP!
- ✓ Remains flexible and communicates well and briefly with Foster/Adoptive Family while serving
- ✓ Communicates with Team Leader any updates

WRAP TRAINING OUTLINE

“If it’s worth doing, it’s worth training.”

It is very important that volunteers in WRAP Around understand their roles and commitment. Families and children involved in foster care often experience disappointment, change-overs in case workers and even a lot of abandonment. WRAP Team Leaders & Volunteers should go above and beyond in their commitments. A good rule of thumb is to under promise and OVER DELIVER! Below is a suggested outline for Training Leaders and Volunteers.

Please personalize as appropriate.

1. Welcome and Prayer:
Consider showing a WRAP video (found at <https://vimeo.com/827320994/b8315a3533>)
2. Introductions:
 - ✓ Team Members (recognize assigned Team Leader)
 - ✓ WRAP Coordinator(s)
3. Foster or Adoptive Family Testimony
4. WRAP Training- Share examples of serving & brainstorm new ideas.
 - ✓ W: Words of Encouragement
 - ✓ R: Respite Care
 - ✓ A: Acts of Service
 - ✓ P: Prayer
5. Tips and Guidelines on confidentiality and safe touch
6. Understanding Children in Foster care: a trauma introduction
7. Team Folders/Resources/Forms
8. Discuss Meet the Family Event details
 - ✓ date, time, location
 - ✓ menu & food sign up
 - ✓ activities
9. Q & A
10. Pray for family as a team
11. 2-3 minute WRAP Testimony (found at <https://www.youtube.com/watch?v=mxxYzxrFqyQ>)



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